

RAYMOND SCHOOL DISTRICT  
REQUEST FOR PROPOSALS

Lamprey River Elementary School Building Needs Assessment

The Raymond School District is accepting sealed bids for a building needs assessment for the Lamprey River Elementary School

A **mandatory pre-bid meeting** will be held at Lamprey River Elementary School, 33 Old Manchester Rd Raymond, NH at 4:00pm on December 4th 2019. The contractor shall be responsible for visiting the site to become familiar with all conditions and circumstances connected with this project, including compliance with all local, state and federal codes.

The contractor shall be responsible for coordinating the work schedule with the District's Facilities Director to avoid any disruption of student activities.

Three (3) copies of each bid should be sealed and clearly marked "RFP for LRES Needs Assessment". Bids are due by and will be opened at 2:30pm on January 7th, 2020 at the Raymond Superintendent's Office, Tina McCoy, Superintendent, SAU #33, 43 Harriman Hill Road, Raymond, NH 03077. Specifications can be obtained at [www.sau33.com](http://www.sau33.com) or by contacting:

Jennifer Heywood  
Raymond School District  
43 Harriman Hill Road  
Raymond, NH 03077  
603-895-4299 x1103  
Fax 603-895-0147  
[j.heywood@sau33.com](mailto:j.heywood@sau33.com)

Bid packages must include a statement of qualifications of the bidder and samples of bidder's work, at least three references, proof of General Liability and Workers' Compensation insurance coverage and any other information that may be relevant to the project.

Project specifications are as follows:

- 1) Provide a building needs assessment for the Lamprey River Elementary School to include but not limited to:
  - Space needs for current and future education
  - Building conditions for current and future needs
  - Estimated costs to correct any building deficiencies

Any questions must be forwarded in writing to the contact listed above by December 12, 2019. Answers will be provided in writing to all known bidders by December 19, 2019.

The Raymond School Board reserves the right to negotiate with the winning bidder to change the specifications of the work. The Raymond School Board also reserves the right to negotiate with a bidder if all bids exceed the budgeted appropriation. The Raymond School District reserves the right to waive any informality and accept or reject any, all or any part of a submitted quote and although price will be a major factor in the District's award of the contract the District reserves the right to award the work to the party the School Board determines is in the best interest of the District in the School Board's sole discretion. Any bid received after the time and date specified shall not be considered.