

April 7, 2020

Dear Parent or Guardian,

As you may know, the Raymond School District is offering free emergency breakfast & lunch meals to students in our community during school's closure due to COVID 19. **Beginning Tuesday afternoon, March 31st, we opened up online ordering of meals for students.**

If your student(s) need meals during this time and you live in Raymond, please place your order for emergency meals online by 6 AM the last "school day" before pick up/ delivery day. This will help us ensure that we know how many to prepare. This means that orders for Monday are needed by 6 AM Friday, orders for Wednesday are needed by 6 AM Tuesday morning.

How to place an order:

1. Click below to access our order form in MySchoolBucks

https://www.myschoolbucks.com/ver2/prdembd?ref=ZZH52ZHKK082DN_ZZ2N0LD8US7PIEQ

2. Enter the number of meals you need along with all the students' names.
3. Select the day(s) you wish to pick up meals

Note: If you select multiple days, you will need to pick up meals on each day selected. You will not be able to pick-up meals for the entire week on one day.

4. Click *Order Now* to confirm and place your order
5. Pick up your meals between 10:00 AM and Noon at Iber Holmes Gove Middle School for each day that you selected
6. Delivery times will be established as the route is developed.
7. **Watch for the delivery option to appear in the online order system as we are setting this up for our first delivery beginning Monday, April 13th. You will need to select delivery if you wish to have meals delivered at your bus stop instead of picking them up at IHGMS. Someone will need to be at the stop to take the delivery. All delivered meals must be pre-ordered online.**

Ordering emergency meals online is completely free – you will not be charged any amount when placing an order or when you pick up / meet the delivery of your meals.

Other important information

- **Details on Pick up:**

Please park at the curb and proceed up to pick up your grab and go bags from the table in front of the gym doors. You will be asked the names of your students to match the pre-order list.

In observing good social distancing practices, kindly wait in your car until the people in front of you finish before approaching the table.

- **Details on Meals:**

Breakfast will consist of grains, fruit or juice and milk.

Lunch will consist of protein, grains, fruit, vegetables and milk.

If you have any questions, please contact us at our current office in the Iber Holmes Gove Middle School. The phone number there is 603-895-3394, extension 4109. You can also email me at j.dinatale@sau33.com.

Thank you,

Judy DiNatale

Nutrition Service Director

Raymond School District