

RAYMOND HIGH SCHOOL

"Home of the Rams"

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Dear Raymond High School Community,

As you may be aware, Governor Sununu has announced that all schools will be closed until at least April 3 due to COVID-19. All New Hampshire Schools have been asked to switch to a "remote instruction" model during this closure. We had begun preparing for this possibility shortly after the spread of the virus impacted the country. Since this is our first attempt at such an endeavor, we expect glitches and will work diligently to resolve them.

How am I impacted?

During remote instruction, the building is closed to students and visitors. There will be no one available to answer the phones at the school, but calls will be rerouted so you can speak to a person who can assist you. If you need to reach a staff member, you will have to do so by email. Staff members will be available to answer emails throughout the typical school hours (7:30am - 2:40pm); emails that come in after the end of the school day may not be returned until the next school day.

Student Academic Expectations

All students are expected to participate in the online activities that will be prepared by teachers and loaded into Google Classrooms each day.



The school has modified our current schedule to run all periods on a two-day rotation known as “Green” and “White” days. During Ram Time, students can reach out via email to request help from a specific teacher. Teachers will also have the ability to request that students attend Ram Time with them. Students will also be able to sign up for specific teachers during Ram Time and we will be releasing a video tutorial on Adaptive Scheduler in the next couple of days. There is a 30 minute “break” for lunch. The schedule looks like this:

T,W,Th,F Bell Times	Tuesday Class Schedule-Green Day	Wednesday Class Schedule-White Day
7:25-7:30	Warning Bell	Warning Bell
7:30-8:59	Block 1	Block 5
8:59-9:03	Passing	Passing
9:03-10:32	Block 2	Block 8
10:32-10:36	Passing	Passing
10:36-11:04	1st Lunch	1st Lunch
11:06-12:07	Block 3	Block 6
12:09-12:37	2nd Lunch	2 Lunch
12:37-12:41	Passing	Passing
12:41-2:10	Block 4	Block 7

Students should start each class period by reviewing their teacher's Google Classroom to see what activities have been assigned. If a student does not have access to their teacher's Google Classroom, they will need to email their teacher(s) to get the code. Many teachers will choose to hold a "live event" at the beginning of the time associated with the period for their class (see above). This will be done using Google Meet. Others may post a pre-recorded message or even email instructions. Although the introductory videos *may* be available after class time, it is expected that students will view/participate in those live classes to the greatest extent possible. Following that, students will likely move at their own pace to complete daily, short-term assignments. Students may also be expected to complete and submit larger online activities/assignments by the beginning of the next class meeting for that particular course. Teachers will be available by email for office hours during the assigned times noted above.

Attendance

Teachers will be taking attendance, noting whether or not students are participating and completing assignments during their assigned classroom time. *Deadlines will be enforced during online days.* However, we understand that the change to remote learning is a significant shift, and will require new behaviors for students, teachers and parents. We expect that some difficulties will be experienced in the beginning of the implementation phase. Please access tech support or communicate challenges with teachers as they occur. Students are expected to complete all assignments on time, or reach out to their teacher directly if they have questions or need an extension.

Academic Help

Students will have access to additional academic intervention and support when needed. Ram Time will still be available to students and we are opening up access so that students can schedule themselves for extra help, relearning, and reassessment. School Counselors will host office hours daily to address day-to-day issues, as well as continue working with our seniors as they approach graduation.



Illness

Students and staff will likely require time to recover from the normal illnesses that occur every year, as well as potential COVID-19 related issues. Counseling, Nursing, and Administrative staff will work with parents, guardians, and students to help resolve any issues or provide any assistance we can. Teachers will be flexible with their response to students encountering such issues. We ask in the strongest terms that you communicate health issues to school administrators as soon as possible so we may provide appropriate support. We will be following our typical guidelines and absences.

Special Education / 504s:

Case Managers will communicate directly with students and parents to define these accommodations and modifications as the plans are finalized. Additional information on this matter will be forthcoming. In some cases online support from a paraprofessional may be arranged; more info forthcoming regarding specific students. Special education teachers will continue to consult with classroom teachers to determine how accommodations or modifications can best be implemented in a remote learning situation. All questions regarding 504 Plans, please contact your student's school counselor.

Other School Activities:

During the closure, all student activities are suspended. As we receive further guidance from the NHIAA and other organizations, we will update you.

One Final Note:

There is little doubt that we all will encounter unanticipated issues to which we must respond. Additionally, we understand that students cannot sit in front of a computer all day, nor are they expected to. They should take short breaks, move around, etc. You don't have to say this unless you want to - use your own words. We will be available to talk and to listen as we all deal with what may be the most significant national event and in our lifetimes. Please do not hesitate to reach out to us if you have ideas, concerns, questions, or anything else that comes to mind.



Please direct questions to the appropriate administrator as follows:

Steve Woodward, Principal, s.woodward@sau33.com

All "other" issues that don't fit in the categories below:

Kim Capen, Special Education Building Coordinator, k.capen@sau33.com

Fiona Coomey, Asst. Principal, f.coomey@sau33.com

Student discipline/attendance issues

Sue Puchacz, School Counselor, s.puchacz@sau33.com

Student issues for last names ending N-Z

Tricia Wentworth, School Counselor, t.wentworth@sau33.com

Student issues for last names ending A-M

Davinney Brazeau, Athletic Director, d.brazeau@sau33.com

Athletic-related questions

