APPENDIX KFA-R*

ASSAULTS

Assaults/battery upon School District personnel and/or students will not be tolerated. Appropriate action must be taken immediately. Procedures to be following by building administrators when an assault/battery has occurred are as follows:

- 1. Restore order and contact proper law enforcement authorities, if necessary.
- 2. Secure medical assistance, if necessary.
- 3. Conduct a preliminary investigation.
- 4. Submit a written report to the Superintendent.

After reviewing the written report of the incident, the Superintendent may refer the matter to the School District's attorney.

Adopted: August 1, 2002