

## Raymond School District Policy - BEA

### REGULAR BOARD MEETINGS

The School Board recognizes that public schools belong to all the people, are supported by the people, and are designed to carry out the wishes of the people for the education of children, youth and adults. School Board business will be conducted in open session and the board will endeavor by every possible means to inform the public concerning the schools.

Unless otherwise altered by Board action, regular meetings of the Board shall be held at the High School on the first and third Wednesday of each month in a handicapped accessible location, beginning at 6:00 p.m. (with the exception of the months of July and August).

All regular meetings shall be open to the public and the press.

All changes of regular meetings from normal dates shall be advertised at least 24 hours prior to the date of the meeting.

Special meetings shall be held at the call of the Chairperson or upon the request of a majority of the School Board.

A majority of the Board shall constitute a quorum.

Since community involvement in the educational process requires knowledge of that process, it will be the policy of the Board that all facts and information kept or prepared on the activities of the public schools, except confidential information as exempted by law, will be considered public information.

Any citizen may, with proper care, during office hours and subject to such regulations as the Superintendent may prescribe, have access to and inspect the public records of the public schools.

School Board meetings will adjourn no later than 10:00 p.m. Meetings may be extended by a unanimous vote of the Board.

The School Board recognizes that the consistent attendance of Board Members at Board Meetings is essential for the efficient, effective operation of the Board's duties as well as fulfilling our individual obligations as elected officials.

The Chair and Vice Chair will formally question any Board Member who misses three consecutive regular meetings, or more than 30% of meetings (including non-meetings), of reasons of absences. The Board may then take such action that is appropriate. The Board Secretary is responsible for tracking attendance and providing the Chair with a quarterly report.

#### Legal References

*RSA 91-A, Access to Public Records and Meetings*  
*NH Code of Administrative Rules, Section Ed. 303.01 (f),*  
*Substantive Duties of School Boards*

Adopted: April 7, 1971

R/R: 9/73, 9/1/77, 10/5/77, 9/6/79, 2/21/85, 7/2/98

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