

Lamprey River Elementary School Building Committee  
Wednesday, October 9, 2019, 6:30 p.m.  
Lamprey River Elementary School Media Center

In attendance:

Kyle Barker, Architect, Barker Architects, Inc., Guest  
Carol Watjus, Member of the Public  
Wayne Watjus, Member of the Public  
Marjorie Whitmer, BA  
Ken Hajjar, Resident member  
Mike Manley, Resident member  
Rick Senecal, Resident member  
Tina McCoy, Superintendent  
Laura Yacek, Principal  
Carlos Maldonado, Resident member

#### **I. Call to Order, Proof of Posting**

Meeting was called to order by Ken Hajjar at 6:31 p.m.

Tina McCoy confirmed proof of posting

#### **II. Approval of Minutes from September 11, 2019**

The minutes from the meeting held on September 11, 2019 were distributed at the meeting. All members reviewed the minutes, some amendments were made adding names in the blank spaces. Ken made a motion to accept the minutes as amended. Carlos seconded the motion. All were in favor and the minutes were accepted as amended.

#### **III. Reorganization: Selection of Committee Chair, Vice Chair and Secretary**

Carlos Maldonado stepped down as Chair, due to personal reasons. Intends to remain on committee, but due to time, he is unable to serve as Chair. Rick Senecal nominated Ken Hajjar as Chair; Carlos seconded, all in favor, no opposition. Ken accepted nomination, and will serve as Chair..

As Ken Hajjar was Vice Chair, the position was open. Ken nominated Carlos as vice chair; Rick seconded, all in favor, no opposition. Carlos accepted nomination and will serve as Vice Chair.

Beth Clark sent email to Carlos earlier in the day resigning as committee secretary. Rick made a Motion to accept her resignation, and was seconded by Ken. Rick made a motion to nominate Shelley Roy as committee secretary and Carlos seconded the motion, all in favor, no opposition. Shelley accepted the nomination and will serve as secretary.

#### **IV. NH State School Building Aid Process and Calendar**

Tina distributed the NH School Building Aid Process and Calendar to the committee. Tina went over the timeline. At this time it does not appear that it works in our favor. Marjorie spoke with Amy Clarke in Concord and they had discussed different complications, both at the beginning of the process and at the end of the process. It segwayed into the next order of business, the introduction of our guest speaker.

#### **V. Guest Speaker: Kyle Barker, Architect re: Raymond project history and considerations going forward**

Kyle Barker is an architect who is aware of the details needed for school building projects. He indicated that the items the state will need to start the process would be 30% of the working drawings and spend half of the money in the plan.

Kyle is familiar with schools. He has been involved with our facilities. He was the designer on the middle school and he was the architect who prepared the first round for LRES some 5 years ago. He designed the front entrance of the elementary school that was recently installed. He and Todd have been working together for quite some time.

He stressed that pre-planning is very important to the State in funding. He wants to make sure that this team is prepared. He has completed 12-15 feasibility studies for other schools. He distributed some of his materials for the committee to review. He has worked with Amy Clark from the State in past projects so he is aware of how the projects are processed through the State.

Kyle is very well-versed in his analysis. He has a head start on the information needed for the feasibility study from his previous work on the LRES project 5-6 years ago. There was discussion on what would be needed for a new feasibility study.

A comprehensive facilities need would need to be prepared. He looks at enrollment trends in his analysis. His proposed fee is \$12,000.00 for his time on a feasibility study for our project. This will need to be funded by the town.

Ken asked that when he finishes the study, will he give us the tools to bring before the town for its consideration. Kyle indicated that there would be two (2) votes: 1. The pre-plan vote and 2. The Bond vote.

The timeline the State proposes is nearly impossible to meet the current timeline to try for funding from the State. We are going to want to submit plans for a July, 2021 timeline for funding in 2022.

Tina asked Kyle to discuss his experience through different towns he has worked with. He says that sometimes wealthy towns will go forward without funding from the state and poorer towns (such as ours) would likely not go forward without state funding. We could also look into the cost for building maintenance vs. cost to build and that could help people understand.

He recommended that we invite the people of the town to hear the process.

There was discussion between the members on trying to get at least something together for the deliberative session so as to give the town a “heads up” of our ideas.

Kyle passed around a copy of the Educational Specifications Article he has been using for the past thirty years. He indicates that he has found it helpful in planning a project like ours. He will forward an electronic copy to Tina for the committee to review.

It was recommended that a member from our committee appear at an upcoming school board meeting to let them know we are working towards a solution for LRES. Carlos made a motion to have Ken attend the school board meeting on November 6, 2019; Mike seconded; all were in favor, no objections. Ken will go to the school board and ask if we can move forward for a needs assessment and request proposals for a needs assessment and concepts. The cost will be \$10,000.00 to 12,000.00. We will ask the School Board to allow us to proceed for bids.

The committee thanked Kyle for his time and his insight.

## **VI. Space at IHGMS for potential move of grade 4 from LRES**

There was discussion in the committee about moving the 4th graders from LRES to the IHGMS. Tina indicated that space is available at the middle school and if necessary, 4th grade may be moved up. The 4th graders are 79 students in 2020/2021 year. The LRES would house Pre-K through 3rd grade, and IHGMS will house 4th grade through 8th grade.

This is a preliminary discussion and it is on the School Board agenda coming up on October 16th.

There is nothing for this committee to do, but it should be considered in our recommendations when we finish our charge.

## **VII. January Meeting Dates**

Due to the New Year holiday, the meeting for the Month of January, 2020 will need to be moved as the School Board takes place on January 8, 2020. The January, 2020 meeting will be delayed by one week, to January 15, 2020. Mike Manley sent out a Google Calendar to the committee.

### **VIII. Discussion/Parking Lot Items for November Meeting**

Discussion was had by the committee members about the timeline and on obtaining proposals for the needs assessment.

Rick indicated that we as a committee should be gathering a lot of the information needs from the schools and Todd. A lot of the items that Kyle touched upon were items we as a committee could be gathering.

### **IX. Adjournment**

Mike Manley made a motion to adjourn. It was seconded by Rick. All were in favor.

The meeting was adjourned at 7:58 p.m.

Respectfully,

Shelley Roy