

Lamprey River Elementary School Building Committee  
Wednesday, February 12, 2020  
Lamprey River Elementary School Media Center  
Minutes  
DRAFT

Call to Order: The meeting was called to order at 6:33 PM. It was noted that the meeting was properly posted.  
Present: Ken Hajjar, Mike Manley, Carlos Maldonado, Rick Senecal, Laura Yacek, Todd Ledoux, Marjorie Whitmore, Tina McCoy.

Approval of Minutes: **MOTION**: Rick Senecal moved, seconded by Carlos Maldonado, to approve the minutes of December 11, 2019. Voted unanimously in the affirmative.

Architect Kyle Barker re: Needs Assessment - Presentation/Q&A: Mr. Barker provided an overview of the needs assessment process:

- Facility status: the building itself, meet with Todd, go from room to room
- Program/use status: number and sizes of classrooms and students, how students flow through the building and what needs to be changed; how many office spaces, special education spaces, etc.; meeting DOE approval.
- Report to public/community
- Options/choices that are relevant
  - Cost of doing nothing: the cost of maintenance and life cycle costs throughout the building (lights, carpets, etc) and the cost of the building. The building is less than 10% of the cost because the majority is due to staff (human resources side).
  - Renovations: where do students go during renovations?
  - New school
- Other related factors
- Purpose/end game

Mr. Barker prefers to do his own enrollment projects even if the District already has recent projections: design capacity vs. core capacity.

Schedule: There was discussion about the State process and that we did not have enough to submit an application this year. We will need to submit an application to the DOE in January 2022 to get funding for July 2023. Perits with the State can take up to six months. The civil engineering can cost up to \$50,000.

Mr. Barker indicated that he wants to start right away. He would like to be at the school to see how the students move through the building. Because he's already been here and has done a study, it should not take as long as it usually would.

The Building Committee will be reporting to the School Board in October, and then warrant articles could potentially be submitted. The District would also need \$300,000 in the budget for costs of the plans that need to be submitted to the DOE.

Adjournment: **MOTION**: Ken Hajjar moved, seconded by Carlos Maldonado, to adjourn the meeting. Voted unanimously in the affirmative. Meeting adjourned at 7:32 PM.

Tina H. McCoy, Ed.D.,  
Superintendent of Schools