

Call to Order: The meeting was called to order at 6:00 PM. Present: School Board Members Janice Arsenault, Beth Paris, and Moe Titcomb; Student Representative to the School Board Jeff Rivard; Superintendent of Schools Tina McCoy; Business Administrator Marjorie Whitmore; Curriculum Coordinator Mike Whaland; Facilities Director Todd Ledoux; Student Services Director Scott Riddell.

Proof of Posting: It was noted that the meeting was properly posted.

Pledge of Allegiance: All those in attendance stood and recited the Pledge of Allegiance.

Public Input: There was no public input forthcoming.

Our Students/Our Schools: Seacoast School of Technology (SST) Principal Margaret Callahan and RHS students Sean Antaya, Bethany Williams, and Molly Finneran discussed with the School Board some of the programs available to students at SST. The students presenting were enrolled in the Digital Media Arts, Pre-Engineering, and Automotive Technology programs. As part of their program, they were earning college credit and industry certifications. When asked if the students had issues with taking classes at RHS and conflicts with SST classes, each replied that they had not, and two students responded that they were ahead of schedule for their credits. SST is now open to sophomores, as well as juniors and seniors.

Request for Inclusion on the School Board Agenda: RHS Teacher Fiona Coomey and RHS Site Council Members Fiona Coomey, Jeff Rivard, J.F., and Karlyn Berry discussed their proposal for the construction of a greenhouse on the property of Raymond High School. The 18x13 greenhouse would be located just outside the cafeteria. RHS Teacher Dean Plender will use the construction of the greenhouse as part of the curriculum for the woodworking class, and they will use the wood from the oak tree that had fallen a few years ago. The hope is that the greenhouse will be used to support curriculum in various science classes. The total cost for the project is projected to be about \$1,000. \$618 of that will come from leftover funds from the previous year's class gift, and the Site Council will raise the remaining needed funds. They don't have drawn up plans yet. The next step will be for the Site Council to meet with the construction class to start drafting up plans. MOTION: Beth Paris moved, seconded by Moe Titcomb, to approve the greenhouse with Ms. Coomey and Mr. Plender as the staff running it. Voted unanimously in the affirmative.

Safety and Facilities Update: Mr. Ledoux provided an update to the Board on the first quarter of 2018-19 and the Facilities Department, including the entry projects at IHGMS, ALICE training for all staff, and meeting ensuring compliance with safety and health codes. The RHS water project was completed by the start of school and there have been no issues with tie-over. The IHGMS front entry projects are a little behind as they're waiting for glass which should come in this weekend.

Student Services Update: Mr. Riddell provided an update to the School Board about the status of Special Education throughout the District. There are currently 274 identified students district-wide, which is 22% of the student population. This is higher than the state average of 16%. He stated that the para-educators are all helping out during the staff shortage and he acknowledged their willingness to pitch in. He reviewed some statistics specific to each school. He described the Adventurelore program, which puts students in unfamiliar situations such as rock climbing or canoeing and each one of the students take on a leadership role so they learn to take charge, which can then transfer to taking charge of their own education. During discussion:

- Mrs. Arsenault asked if students who participated in Adventurelore could be on a future agenda for Our Students/Our Schools.
- Mr. Rivard asked what, if anything, could be done to lower the number of identified students? Mr. Riddell stated that the percentage of those with a developmental delay could be decreased depending on a team decision based on academic achievements.
- Mrs. Paris asked inquired about a common denominator as to why Raymond has a higher percentage of special education students than the state average, and asked if Raymond provides the same assessments as other schools. Mr. Riddell confirmed that Raymond uses the same assessments as the rest of the state. Dr. McCoy added that Raymond uses RtI (Response to Intervention), which moves in a different direction to monitor all students.

Assistant Principal Job Description: Dr. McCoy presented the proposed updated Assistant Principal job description. Formerly there was a separate job description for the assistant principal at each school, so, as was done with the Principal job description, the proposed revision combines all into one. MOTION: Beth Paris moved, seconded by Moe Titcomb, to approve the assistant principal updated job description. Voted unanimously in the affirmative.

Assistant Principal Search Committee Membership: Dr. McCoy reviewed the proposed membership of the Assistant Principal Search Committee, which includes the LRES Principal, Special Education Director, Curriculum Coordinator, Janice Arsenault as the School Board Representative, a teacher, a para-educator, and Todd Ledoux to serve as the parent/community member. They are still finalizing which teacher and para-educator will be named to the committee. MOTION: Beth Paris moved, seconded by Moe Titcomb, to accept the makeup of the committee for the Assistant Principal Search Committee as described by Dr. McCoy. Voted unanimously in the affirmative.

New/Revised Policies - First Reading: The Board acknowledged policies GBCD Background Investigation and Criminal Records Check and IMGA Service Animals for the first of two readings.

Monthly Financial Update: Mrs. Whitmore provided the monthly financial update to the Board for the months ending August 31, 2018. The budget has been frozen with many encumbrances entered to plan for the remainder of the year as thoroughly as possible.

November Board Meeting Dates: The School Board discussed rescheduling the second meeting in November due to the Thanksgiving holiday. MOTION: Moe Titcomb moved, seconded by Beth Paris, to move the November 21st meeting to November 14th. Voted unanimously in the affirmative.

Committee Reports: Mr. Rivard stated that the beginning of the year is the least eventful part of the year, and that they had a fire drill which went smoothly.

Mrs. Paris stated that she attended the CIP meeting at which administration presented the school's Capital Improvements Plan and she thought it went very well.

Mrs. Arsenault stated that she went to the RCFY meeting and met with the Town Manager, who is very ready to look at Raymond as a community rather than Town and School. She stated that the Coalition has its 6th Annual

Prevention Summit in Candia on October 19th. September is recovery month, and they have a family support group that meets the first and third Wednesday of the month at the Baptist Church.

Superintendent's Report: Dr. McCoy stated discussed some of the benefits of the para-educator positions that are open throughout the District. Two Open Houses held so far have gone very well. The RHS National Honor Society held a blood drive yesterday. Dr. McCoy added that though Raymond schools are closed on September 28th, there will be bus service to and from SST. The Homecoming Parade and festivities are scheduled for October 13th. The SST Technology Fun Night is being held with a focus on engineering. At LRES, kindergarten classes are working within the Lucy Caulkins program. Staff of LRES made a generous donation to support education in El Salvador. *Vaping Unveiled* is a parent presentation being offered on Tuesday evening at Raymond High School. She has had some discussion with RCFY about students talking with other students about vaping as well, so the information is not only coming from adults.

Correspondence/Other: None.

Manifest Signing: A quorum of the Board signed the manifest. Payroll \$425,191.99. AP \$119,145.92.

Approval of Minutes: MOTION: Beth Paris moved, seconded by Moe Titcomb, to approve the minutes of August 1, 2018 with the following amendment: page 2, last bulleted item, revise to read "...Mr. Federico stated that every core subject *teacher* has a Smartboard." Voted unanimously in the affirmative with Moe Titcomb abstaining. Mrs. Paris amended her motion to approve and keep sealed the non-public minutes of August 1, 2018. Mr. Titcomb seconded the amendment. Voted unanimously in the affirmative with Moe Titcomb abstaining.

MOTION: Beth Paris moved, seconded by Moe Titcomb, to approve the minutes of August 8, 2018 as written. Voted unanimously in the affirmative.

MOTION: Moe Titcomb moved, seconded by Beth Paris, to approve the minutes of August 15, 2018 as written. Voted unanimously in the affirmative.

MOTION: Beth Paris moved, seconded by Moe Titcomb, to approve the minutes of August 29, 2018. Voted unanimously in the affirmative.

Adjournment: MOTION: Beth Paris moved, seconded by Moe Titcomb, to adjourn the meeting. Voted unanimously in the affirmative. Meeting adjourned at 7:21 PM.

Respectfully submitted,

Jennifer Heywood,
Raymond School Board Clerk