

Call to Order: The meeting was called to order at 6:45 PM. Present: School Board Members Joseph Saulnier, Janice Arsenault, Beth Paris, and Moe Titcomb; Student Representative to the School Board Jeff Rivard; Superintendent of Schools Tina McCoy; Business Administrator Ron Brickett; Curriculum Coordinator Mike Whaland; Lamprey River Elementary School Principal Bryan Belanger; Iber Holmes Gove Middle School Principal Bob Bickford; Raymond High School Principal Steve Woodward; Technology Director Kevin Federico; Food Service Director Judith DiNatale.

Proof of Posting: It was noted that the meeting was properly posted.

Pledge of Allegiance: All those in attendance stood and recited the Pledge of Allegiance.

Non-Public Session: **MOTION:** Janice Arsenault moved, seconded by Moe Titcomb, to enter into non-public session under RSA 91-A:3 II (c) "Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting." Upon the Board members being individually polled, the motion was voted in the affirmative by Janice Arsenault, Beth Paris, Moe Titcomb, and Joseph Saulnier. The Board entered into non-public session at 6:46 pm and resumed public session at 7:34 PM. Other than the vote to exit non-public session and seal Item D (which was moved by Janice Arsenault, seconded by Beth Paris, and upon the Board members being individually polled, was voted in the affirmative by Janice Arsenault, Beth Paris, Moe Titcomb, and Joseph Saulnier, no motions were voted during this non-public session.

Public Input: Art Wolinsky approached the Board and discussed his history and positive opinion of Competency Based Education. He encouraged the School Board to continue with Competency Based Education.

Our Students/Our Schools: RHS French Teacher Elaine Jubinville and students Brigid Auclair, Julia Beaudet, and Carly Cole discussed the program they participate in teaching French to kindergarten students at LRES. Once a week, during RAM time, RHS French students visit the elementary school and have taught students colors, numbers, family members, and body parts. They discussed their experience preparing lessons and having to think on their feet to switch to another method of teaching if necessary. When asked for their recommendations on how to improve the program, they suggested allowing more time for teaching, more high school student involvement, and allowing middle school students to begin studying a foreign language at an earlier age to be able to, and to have the desire to, teach once they're in high school.

Food Service Update: Mr. Brickett and Food Service Director Judy DiNatale reviewed some financial data regarding food service sales for this school year. Some factors to be considered when reviewing sales are: lower enrollment; higher costs due to the RESS Collective Bargaining Agreement cost of living increases; student receivables; and price increase. Mrs. DiNatale then reviewed best and worst sellers at each school and some suggestions for increasing sales.

- Mrs. Paris asked if there could be a consequence if student's food service balances aren't paid, such as not receiving a diploma or going on senior trip? Mr. Saulnier stated that the fear was that students would be punished for parents not paying a bill. Dr. McCoy stated that there is a newer version of the policy and she's hoping the Policy Committee can review it to see what else can be proposed.

- Mrs. Arsenault asked if the majority of students eligible for Free and Reduced have completed applications? Mrs. DiNatale responded yes, and that even though the number of applications received is still strong, the percentage of families who qualify has decreased.
- Mr. Rivard stated that there are plenty of times that a student does charge lunch, so perhaps a certain amount owed could be allowed as long as it's paid within a reasonable timeframe.
- Dr. McCoy stated that if the parents reach out to the District, they're willing to work with them for a payment plan.
- Mr. Rivard suggested that the Policy Committee should consider simply stopping lunches altogether for a student if a certain amount is owed. Mr. Brickett stated that the District can't refuse to serve lunches at the elementary and middle school levels.
- Mr. Rivard suggested Bosco sticks as an ala carte item. Mrs. DiNatale stated that is being considered, but they don't want to overrun them.
- Mr. Saulnier asked if food is prepared the same way at all three schools. Mrs. DiNatale responded yes, but seasonings will be different.

Mr. Saulnier asked if the building principals could come forward to discuss food service. Mr. Belanger stated that he has a strong relationship with the kitchen manager, which helps to bring food service into classroom activities. They organize picnic days, breakfast week, etc. Mr. Woodward stated that food service has done a lot of work to increase service. There has been an increase in the number of lunches served, and the ala carte sandwich cart has been popular. He's happy with the changes that have been made lately. Mr. Bickford stated that the students would like to see more choice in food service and he believes the kitchen has the physical capacity to provide more choice.

Competency Based Grading Overview: Mr. Whaland reviewed what a competency is, and the District's process moving toward Competency Based Grading. He reviewed the identified work study practices of communication, creativity, collaboration, critical thinking and problem solving, and self direction. Mr. Whaland stated that Mr. Federico has been doing a lot of work on the test server. The next part of the training is making rubrics and real-life connections about what's relevant to Raymond. Ongoing and next steps include communication, building culture, and supporting infrastructure of Competency Based Education through focused and intentional professional development.

- Mr. Saulnier stated that he believes it's helpful to have the description of what an "ME" is.
- Mrs. Paris stated that five years ago she was very much against Competency Based Education and she doesn't feel that way anymore; that when it first began, much was lacking and there wasn't consistency. She stated that she's no longer against it and the way it's rolled out now is very beneficial.
- Mr. Saulnier asked about the retake procedure which seems to be different in each school. Mr. Bickford stated that if a student scores less than a 70, they must take a retake, and if the score is above 70, the student has the option of a retake. Mr. Woodward stated that nothing lower than a 70 is competent.
- Mr. Saulnier inquired about the necessity of finals in Competency Based Education. Mr. Woodward stated that, given his choice, he would be interested in how a student can indicate that they know and understand the material.
- Mr. Saulnier inquired about quarters and trimesters. Dr. McCoy stated that trimesters would be a better model for the middle and elementary schools, and that they will be coming back to the Board to discuss this further. Administration doesn't feel that the transition from trimesters at the middle school to quarters

at the high school is a barrier. Mrs. Paris asked if the pros and cons of trimesters could be discussed at the next Board meeting. Dr. McCoy suggested the second meeting in May, as they'd like to work on the presentation and invite some teachers in. Mrs. Arsenault asked if Mr. Woodward would consider looking into trimesters at the high school. Mr Woodward replied that he would, but with NEASC on the horizon and having a schedule currently that works well, he would put that transition off for awhile.

Strategic Plan Update: Dr. McCoy reviewed the update to the Strategic Plan, including the following: rubrics development training for all teachers will be done in June 2018 using Title II funds and training will continue through summer if necessary; a district-wide template for curriculum guides/documents has been completed and curriculum documents will continue to be refined through the next school year; a pilot of competency grading with a test server has been completed; all but just a few competencies have been uploaded to PowerSchool; Parent Information Nights for competency grading have been scheduled for May at each school; the goal for high school students to teach basic foreign language to LRES students has been completed and is ongoing; the newly developed induction program for para-educators was completed and training sessions have taken place; the possibility of an online community discussion group has been evaluated and it was determined that it will not be pursued; currently, approximately 8% of RHS students are dual enrolled in college courses; literacy has been embedded into all competencies; professional development on Danielson, Webb's Depth of Knowledge, and the Educator Effectiveness Plan has taken place throughout the school year and is ongoing; a draft PACE application has been completed and is currently on hold until more foundational/preparation work is accomplished.

Motion to Extend the Meeting Beyond 10:00 PM: MOTION: Janice Arsenault moved, seconded by Beth Paris, to go beyond 10:00 PM. Voted unanimously in the affirmative.

Monthly Financial Update: Mr. Brickett reviewed the financial update for months ending March 31. Areas of largest variance include salaries, health insurance, professional services for students, and transfers - food service.

Summer Board Meeting Schedule: The School Board set the following schedule for summer meetings:

Wednesday, July 11, Regular School Board Meeting  
Wednesday, August 1, CIP Work Session, followed by a "Non-Meeting" for RESS Negotiations  
Wednesday, August 15, Regular School Board Meeting  
Wednesday, August 29, Budget Work Session

MOTION: Janice Arsenault moved, seconded by Beth Paris, to set the summer board schedule [as noted above]. Voted unanimously in the affirmative. The SAU will inquire with Michelle Couture as to her availability to begin those meetings at 6:30 PM.

The School Board discussed the possibility of moving their June 6th meeting so as not to conflict with Class Night.

MOTION: Beth Paris moved, seconded by Janice Arsenault, to move the June 6th Board meeting to June 13th. Voted unanimously in the affirmative.

Donation Acceptance: Janice Arsenault moved, seconded by Moe Titcomb, to accept the donation of \$1,191 from Hannaford Helps Schools to Raymond High School. Voted unanimously in the affirmative.

New/Revised Policies - Second Reading: MOTION: Beth Paris moved, seconded by Janice Arsenault, to approve policy IHAMA - Teaching about Alcohol, Drugs, and Tobacco. Voted unanimously in the affirmative.

MOTION: Janice Arsenault moved, seconded by Moe Titcomb, to accept policy JLCK - Special Physical Health Needs of Students as read at the last meeting. Voted unanimously in the affirmative.

Nominations/Resignations: MOTION: Janice Arsenault moved, seconded by Beth Paris, to accept the resignation of Julie Healey, Case Manager at Raymond High School, effective June 30, 2018. Voted unanimously in the affirmative.

MOTION: Janice Arsenault moved, seconded by Moe Titcomb, to accept the resignation of Diane Anderson, effective April 30, 2018. Voted unanimously in the affirmative.

Committee Reports: Mrs. Paris stated she attended the Wellness Committee. She brought up the possibility of CPR instruction for middle and high school students. It was suggested by members of the Wellness Committee that she touch base with the SAU and the health teachers regarding scheduling a class. It was also brought to her attention that regarding the program for fresh fruit and vegetables, students are no longer allocated money for that snack. She's reaching out to the Parent Core Group to provide snacks, perhaps monthly. They also discussed athletes who don't have food during practice and aren't eating until late at night. Mr. Rivard suggested she talk with the SALT committee, as they may be willing to sponsor that endeavor.

Mrs. Arsenault stated that the RCFY Gala was successful this year. May 15th a marijuana town hall meeting is being held at Raymond High School at 6:30 PM for Drug Prevention Week. The Prescription Drug Take Back Day is April 28th. They had a great speaker at their last meeting talking about vaping and e-cigarettes. Mrs. Arsenault observed the lockdown drill at the high school, which went well, and she then visited the different hallways decorated for Spirit Week.

Mr. Titcomb attended the Budget Committee meeting. Due to Sandy Ellis' resignation, they are looking for a new member. The Chair of the Budget Committee is Carol Watjus.

Mr. Titcomb thanked the building principals for assisting him in touring each of the schools.

Mr. Rivard stated that it's Spirit Week at RHS, and that SAT scores came back for student who took the test in March.

Mr. Saulnier stated that the Technology Committee is working on finalizing the information from the surveys and that information should be upcoming in the next one or two meetings.

Superintendent's Report: Dr. McCoy discussed John Halligan's presentation about bullying and cyberbullying. The school assemblies were well received by by students. The parent presentation held in the evening was

geared differently was useful and well done. At LRES they had a tiger assembly, which was more interactive and discussed challenging scenarios.

IHGMS 5th grade is at Nature's Classroom, Parent-Teacher conferences are coming up, and Rafflemania raised about \$5,000.

Correspondence/Other: Mr. Saulnier stated that he attended Mr. Halligan's presentation and was moved by the story.

Manifest Signing: A quorum of the Board signed the manifest. Accounts Payable total \$170,025.61. Payroll total \$449,812.28.

Approval of Minutes: Janice Arsenault moved, seconded by Beth Paris, to approve the minutes of April 4, 2018 and to keep the non-public minutes sealed. Voted unanimously in the affirmative with Beth Paris and Moe Titcomb abstaining.

Non-Public Session: MOTION: Janice Arsenault moved, seconded by Beth Paris, to enter into non-public session under RSA 91-A:3 II (I) "Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present." Upon the Board members being individually polled, the motion was voted in the affirmative by Janice Arsenault, Beth Paris, Moe Titcomb, and Joseph Saulnier. The Board entered into non-public session at 10:27 pm and resumed public session at 10:33 PM. Other than the vote to exit non-public session and seal Item C (which was moved by Janice Arsenault, seconded by Moe Titcomb, and upon the Board members being individually polled, was voted in the affirmative by Janice Arsenault, Beth Paris, Moe Titcomb, and Joseph Saulnier, one motion was voted during this non-public session.

Adjournment: MOTION: Janice Arsenault moved, seconded by Beth Paris, to adjourn the meeting. Voted unanimously in the affirmative. Meeting adjourned at 10:34 PM.

Respectfully submitted,

Jennifer Heywood,  
Raymond School Board Clerk

Raymond School Board Meeting  
April 18, 2018  
Raymond High School Media Center  
Minutes Page 6  
Approved May 2, 2018

Raymond School Board Non-Public Session  
April 18, 2018  
Minutes

*Not voted to be kept confidential.*

Present: School Board Members Joseph Saulnier, Moe Titcomb, Beth Paris, and Janice Arsenault;  
Superintendent of Schools Tina McCoy.

Item A: Dr. McCoy stated that this non-public session item would be postponed to parent request.

Item B: Dr. McCoy reviewed this evening's resignations with the Board.

Respectfully submitted,

Jennifer Heywood,  
Raymond School Board Clerk