

**Raymond SAU 33 Professional Development**  
**Reflective Planning**

**Part 1:**

Name \_\_\_\_\_ School \_\_\_\_\_

Grade Level \_\_\_\_ Subject \_\_\_\_\_ Inclusive Dates: \_\_\_\_\_

Activity \_\_\_\_\_ Hours Requested \_\_\_\_\_

Principal/Presenter Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Part 2: Reflective Planning: To be completed when professional activities are chosen by the individual.**

1. Based on your reflective practice what question would you like to answer about student learning or your own teaching?

2. What information do you need to help you answer this question?

3. What are the steps you are going take to help you answer the question?

STEPS	ACTION	TIME LINE
1		
2		
3		
4		
5		

**Part 3: Personal Reflection: To be completed for all professional development.**

4. Based on the actions you took answer the following questions. Additional paper may be used if needed.

- What did you learn?
- What new questions do you have?
- How will you use the information you learned to impact your practice and student learning?

☐ **Reflection Completed**

**Principal Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

Based on Charlotte Danielson's Enhancing Professional Practice A Framework for Teachers.

**Revised 10/9/13**