

Raymond School District Nurse Walk-through Observation Form

Educator:		Observer:		Date:	
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Class:		Time:	
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Domain 2: The Environment			
2a. Creating an environment of respect & rapport. (Focus Component)			
1 - Unsatisfactory <ul style="list-style-type: none"> Nurse's interactions with at least some students are negative or inappropriate. 	2 - Basic <ul style="list-style-type: none"> Nurse's interactions with students are a mix of positive and negative. 	3 - Proficient <ul style="list-style-type: none"> Nurse's interactions with students are positive and respectful. 	4 - Distinguished <ul style="list-style-type: none"> Students seek out the nurse, reflecting a high degree of comfort and trust in the relationship.
Comments/Recommendations			
2b. Establishes a culture for health and wellness			
1 - Unsatisfactory <ul style="list-style-type: none"> Nurse makes no attempt to establish a culture for health and wellness in the school as a whole, or among students or among teachers. 	2 - Basic <ul style="list-style-type: none"> Nurse's attempts to promote a culture throughout the school for health and wellness are partially successful. 	3 - Proficient <ul style="list-style-type: none"> Nurse promotes a culture throughout the school for health and wellness. 	4 - Distinguished <ul style="list-style-type: none"> The culture in the school for health and wellness, while guided by the nurse, is maintained by both teachers and students.
Comments/Recommendations			

Domain 2: The Environment			
2c. Following health protocols and procedures. (Focus Component)			
1 - Unsatisfactory <ul style="list-style-type: none"> Nurse's procedures for the nursing office are nonexistent or in disarray. 	2 - Basic <ul style="list-style-type: none"> Nurse has rudimentary and partially successful procedures for the nursing office. 	3 - Proficient <ul style="list-style-type: none"> Nurse's procedures for the nursing office work effectively. 	4 - Distinguished <ul style="list-style-type: none"> Nurse's procedures for the nursing office are seamless, anticipating unexpected situations.
Comments/Recommendations			
2d. Supervises health associate			
1 - Unsatisfactory <ul style="list-style-type: none"> No guidelines for delegated duties have been established, or the guidelines are unclear. Nurse does not monitor associates' activities. 	2 - Basic <ul style="list-style-type: none"> Nurse's efforts to establish guidelines for delegated duties are partially successful. Nurse monitors associates' activities sporadically. 	3 - Proficient <ul style="list-style-type: none"> Nurse has established guidelines for delegated duties and monitors associates' activities. 	4 - Distinguished <ul style="list-style-type: none"> Associates work independently, indicating clear guidelines for their work. Nurse's supervision is subtle and professional.
Comments/Recommendations			

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Domain 2: The Environment			
2e. Organizes physical space			
1 - Unsatisfactory <ul style="list-style-type: none"> Nurse's office is in disarray or is inappropriate to the planned activities. Medications are not properly stored. 	2 - Basic <ul style="list-style-type: none"> Nurse's attempts to create a well-organized physical environment are partially successful. Medications are stored properly but are difficult to find. 	3 - Proficient <ul style="list-style-type: none"> Nurse's office is well organized and is appropriate to the planned activities. Medications are properly stored and well organized. 	4 - Distinguished <ul style="list-style-type: none"> Nurse's office is efficiently organized and is highly appropriate to the planned activities. Medications are properly stored and well organized.
Comments/Recommendations			

Domain 3: Delivery of Service			
3a. Assessing student needs. (Focus Component)			
1 - Unsatisfactory <ul style="list-style-type: none"> Nurse does not assess student needs, or the assessments result in inaccurate conclusions. 	2 - Basic <ul style="list-style-type: none"> Nurse's assessments of student needs are perfunctory. 	3 - Proficient <ul style="list-style-type: none"> Nurse assesses student needs and knows the range of student needs in the school. 	4 - Distinguished <ul style="list-style-type: none"> Nurse conducts detailed and individualized assessment of student needs to contribute to program planning.
Comments/Recommendations			
3b. Follows procedures for administering medication to students			
1 - Unsatisfactory <ul style="list-style-type: none"> Medications are administered without regard to state or district policies. 	2 - Basic <ul style="list-style-type: none"> Medications are administered by designated individuals, but signed release forms are not conveniently stored. 	3 - Proficient <ul style="list-style-type: none"> Medications are administered by designated individuals, and signed release forms are conveniently stored and available when needed. 	4 - Distinguished <ul style="list-style-type: none"> Medications are administered by designated individuals, and signed release forms are conveniently stored. Students take an active role in medication compliance.
Comments/Recommendations			

Domain 3: Delivery of Service			
3d. Manages emergency situations			
1 - Unsatisfactory <ul style="list-style-type: none"> Nurse has no contingency plans for emergency situations. 	2 - Basic <ul style="list-style-type: none"> Nurse's plans for emergency situations have been developed for the most 	3 - Proficient <ul style="list-style-type: none"> Nurse's plans for emergency situations have been developed for many situations. 	4 - Distinguished <ul style="list-style-type: none"> Nurse's plans for emergency situations have been developed for many situations.

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	frequently occurring situations but not others.		Students and teachers have learned their responsibilities in case of emergencies.
Comments/Recommendations			
3e. Demonstrates flexibility and responsiveness			
1 - Unsatisfactory <ul style="list-style-type: none"> Nurse adheres to the plan or program, in spite of evidence of its inadequacy. 	2 - Basic <ul style="list-style-type: none"> Nurse makes modest changes in the nursing program when confronted with evidence of the need for change. 	3 - Proficient <ul style="list-style-type: none"> Nurse makes revisions in the nursing program when they are needed. 	4 - Distinguished <ul style="list-style-type: none"> Nurse is continually seeking ways to improve the nursing program and makes changes as needed in response to student, parent, or teacher input.
Comments/Recommendations			

Educator Comments:	
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An educator's Professional Practice Rating will be determined at the time of the summative evaluation. It will be based upon the following four domains of Charlotte Danielson's Framework of Teaching: Domain 1: Planning and Preparation, Domain 2: The Classroom Environment, Domain 3: Instruction, Domain 4: Professional Responsibilities. Not all the components and domains are observable in the classroom observation process, especially Domain 4. There is an expectation that all educators will demonstrate proficient performance in each of the focus components as identified in the Raymond Educator Effectiveness Plan.

Teacher Signature:		Date:	
Administrator Signature:		Date:	

The signature of the educator does not signify agreement or disagreement with the content of the observation or evaluation write-up, but only that he/she has seen it and it has been reviewed with the administrator.