**Raymond School District**
**Classroom Teacher Post Conference Form**

Name: _____    Date:_____

Time: _____    Subject: _____

Activity: _____    Observer: _____

**What evidence do you have that you met or made progress toward your instructional outcomes?**
**(Components 1c,** 1f, **3d)**



How will you use this information to impact your practice and student learning? (Component 4a)



How will this lesson be followed up based on your assessment? (Component 4a)



**Helpful Hints for Collecting and Compiling a "Manageable" Evidence Collection**
When creating an evidence collection:
- It's not just about what you did; it's about what you learned
- It's about working to "improve" rather than trying to "prove"
- Less is more – make a concise collection of carefully selected evidence
- Pick illustrative examples rather than including everything
- Avoid creating a "scrapbook" (a collection of personally meaningful mementos)
- Avoid creating a "steamer trunk" (a container stuffed with materials)
- Use technology – put the evidence on your computer, a CD or a USB memory stick; use a digital camera, capture pictures of students' projects, students working, etc.