

REQUEST FOR INCLUSION ON THE RAYMOND SCHOOL BOARD AGENDA

Please Print

Name: _____ Date: _____

Address: _____

Telephone Number: _____

I, _____, respectfully request permission to bring a matter of concern before the Raymond School Board during the meeting of _____ (date). I ask that the following topic be placed on the agenda for the meeting: _____

Statement of prior administrative action/s: _____

Action requested of the School Board: _____

The spokesperson for the agenda will be: _____

I request that this issue be discussed in: _____ Public Session _____ Non-Public Session

Time requested for this presentation: _____ Ten (10) minutes _____ Fifteen (15) minutes

Note: Assistance in completing this form may be obtained from the Office of the Superintendent, 43 Harriman Hill Road, Raymond, NH 03077, Telephone: 895-4299, or any school building. The completion of the "Request for Inclusion on the Raymond School Board Agenda", may be waived by the School Board Chairperson for just cause.

Signature: _____

FOR OFFICE USE ONLY

Dear _____: Your request for inclusion on the agenda for the _____ Raymond School Board meeting is approved. You are scheduled to appear at _____ o'clock, Agenda item # _____.

Dear _____: Your request for inclusion on the agenda for the _____ Raymond School Board meeting is being withheld because of the following reason/s: _____

Superintendent of Schools

Reviewed: June 6, 2002