

Raymond School District Policy EDC-R

**AUTHORIZED USE OF SCHOOL OWNED
MATERIALS AND EQUIPMENT AGREEMENT**

Name of Borrower: _____

Location: _____

Loaned Equipment: _____

Date Received: _____

Serial #: _____

Estimated Replacement Cost: _____

I understand by borrowing the above listed equipment/materials I am responsible for returning the equipment/materials in the condition in which it was received and for the financial responsibility to replace the item for any loss or damage, which will meet the requirements of all applicable insurance.

Borrower's Name Print

Borrower's Name Signature

Superintendent/Designee Signature

Reference: RSD Policy EDC adopted May 16, 2002

Approved: June 18, 2008