

Raymond School District Policy - EBBC

FIRST AID (AND EMERGENCY CARE)

First aid or emergency treatment in case of sudden illness or injury to a student or staff member while on school grounds may be given by staff in accordance with School Board policy. Further medical attention to students is the responsibility of the parent or guardian, or of someone the parent or guardian designates in case of emergency. Each student will have on file a current emergency treatment card, signed by both parents or guardian, designating responsible persons to act on their behalf.

Each Principal is charged with providing for the immediate care of ill or injured persons within his/her area of control. A school nurse or other qualified staff will administer emergency aid. First aid directions will be located in the offices of each building Principal and school nurse.

In each school, procedures for the handling of such emergencies will be established and made known to the staff. Each school and school vehicle will be equipped with appropriate first aid equipment. Emergency phone numbers, including fire, police, rescue squad, and poison center shall be posted prominently in the school office.

All employees are expected to be knowledgeable about first aid and to know where first aid supplies are kept in their work areas. The school nurse will provide such training.

Students who are too ill to remain in class should report to the nurse or other designated person who must be notified by the teacher. The nurse will decide whether the student will remain in school, be referred for emergency medical treatment, or be sent home. No student will be released to home until the parent, guardian, or designee has been contacted. The nurse shall keep a confidential log of students receiving first aid and emergency care.

The Principal must be notified at once of all accidents or illnesses of any consequence. A detailed accident report should be made immediately after other essentials are completed in order to ensure accuracy. The report should include the name of the injured, date, time of day, place, extent of injury, first aid given, and disposition of the case. Students are to be sent directly to the nurse's office in case of accidents.

Transportation of pupils home or to a source of medical attention is the responsibility of the parent, but the School District will act if the parent is unavailable.

Statutory Reference:
RSA 200:40

Adopted: May 16, 2002